

Assessment Extension Request Form



**JOHN CALVIN
CHRISTIAN COLLEGE**

My heart I offer to You Lord - promptly and sincerely

Students:

Once you have obtained a copy of this form, complete the form, then contact the teacher concerned and explain to him / her the reason for not being able to meet the deadline. If the teacher agrees that your reason is valid, he / she will negotiate a new due date and sign off on the request.

Name of Student: _____

Subject: _____

Assessment Item: _____

Original Due Date: _____

New Due Date: _____

Signature Teacher: _____

Signature Parent: _____

Please ensure that this note is attached to your assignment.